

FMD accomplishment (from milestone chart for MB0, "Parking Program for implementation in 87")

Construction started in North Lot on 18 Aug -- involves straightening out the roadway, removing trees, and asphaltting. We'll recover about 80 additional parking spaces when finished. ✓

Construction started in South Lot on 14 Apr and was finished on 15 Aug. All islands were removed, the asphalt and street lights replaced, and the lot restriped. Parking was increased by an additional 206 spaces. ✓

~~The D/L has asked FMD to explore the concept of stacked parking.~~ A scope of work has been prepared to task BMI to do the study. The pkg was submitted to the contracting officer on 24 Sep 86.

FACILITIES MANAGEMENT DIVISION  
FY86 SIGNIFICANT ACCOMPLISHMENTS

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b. Facilities Management Division (FMD) definitized the Headquarters operations and maintenance contract with Allied for FY86. The major objectives of the negotiations were to obtain a greater visibility into the administration, cost control, and the actual (short range and long range) program for the facilities and utilities systems. The overall goal was to ensure that the systems and procedures will be in place prior to obtaining the operations and maintenance proposals for the new building. The new reporting requirements will provide the Chief, FMD, with far greater information for budgeting purposes at designated times of the year.

c. Allied Intergraph operators loaded architectural floor and ceiling plan information for 18 Agency buildings. The following buildings are now on the Intergraph:

Motor Pool, Printing and Photography,  
Headquarters Compound Parking Deck,  
Power House,  
Headquarters Security Control Center at  
Route 123 Entrance,

d. Facilities Management Division, Operations, coordinated startup of the cafeteria reroofing project during the month of September.

e. The Interior Design Staff, FMD, assisted with the following shows in the 1D Exhibit Hall:

- England: Castles, Cathedrals, Countrysides, Photographs by James Boggess.
- A bust of George Bush sculpted by Marc Mellon and presented as a gift to the Agency by Vincent Melzac.
- EAA, Employee Photography Show.
- Fighting 69th Exhibit
- The Revolution Graphically Illustrated; Iranian Posters 1979-81.

S E C R E T

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g. The Interior Design Staff, FMD, supported the Historical Intelligence Collection Staff, OIR, with loan and purchase of exhibit cases and set up of exhibits of OSS and KGB artifacts for the occasions of the OSS veterans Convention and the DIA 25th Anniversary Celebration.

h. Acoustic screen and modular furniture orders in the following quantities were processed during FY86:

Pleion	-	764 enclosures	\$807,843.99
Corry Jamestown	-	1937 workstations	\$1,592,796.11

i. During FY86 the Configuration Management Staff (CMS) successfully implemented the Configuration Management System. The Headquarters Management Board (HMB) and the Facility Management Board (FMB) are functioning as indicated in the Configuration Management Plan. CMS supported both boards as secretariat during FY86:

X - HMB met four times in FY86.

X - The FMB met eight times in FY86, routinely approving RFCs to the documentation published.

j. During FY86, the Configuration Management Staff (CMS) published the Agency Space Allocation Document; Facility Baseline documents (FBDs) for the Original Headquarters Building; the Headquarters Site and Powerhouse Building, and for the Printing and Photography Building. A preliminary draft of the New Headquarters Building has been prepared and is being worked on with NPBO collaboration to fill in the missing information. CMS also prepared a preliminary draft of the Integrated Logistics Support Plan (ILSP) and provides secretariat support to the ILSP Task Force which meets weekly.

k. Summary of documentation prepared by Facilities Management Board:

- The Original Headquarters Building Facility Baseline Document
- The Headquarters Site and Powerhouse Building Facility Baseline Document

- The Printing and Photography Building
- The New Headquarters Building draft is being updated as information is captured prior to final review and submission for approval.

✓ A study is underway on the feasibility of placing under baseline documentation information covering external buildings.

1. The Original Headquarters Building is being recorded in the Intergraph System, and during 1986 the following work was accomplished:

- Completed surveys of original Headquarters Building floor plan, ceiling plan, furniture location, and block plan (occupant location) information.
- Sent above survey information to SH&G for input into HQCADD Database.
- Reviewed and corrected SH&G output of Headquarters Building floor plan and ceiling plan information.
- Received initial floor plan and ceiling plan information on tape from SH&G and loaded it on the Agency system.

25X1 m. New Agency facilities, which included [redacted]  
25X1 [redacted] were opened in FY86 and were provided ✓  
full services support in terms of mail service, shuttle bus,  
supply and moving support without additional resources.  
Increases in key statistics for these services are attached.

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✓ p. The Executive Dining room served a total of 16,777  
meals for both the DCI Dining area and the general membership.  
This was an increase of 12 percent over 1985.

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S E C R E T

q. The Classified Waste System (SOMAT) operated for one full year in a temporary location in order to accommodate construction of the New Building North Dock. Plans are underway to reposition the system in October 1986.

r. A consultant study was completed on the Waste Disposal System. The report contains planning data and cost evaluations of 12 options for disposal. The options are variations of three categories--expansion of present system, installation of new pulpers, and construction of an incinerator. The most efficient plan, incineration, also includes data on energy recovery and a vacuum collection system.

s. The Motor Pool Branch, FMD, placed a second MCI Intercity Bus in service for extended transportation requests.

t. Four members of the Motor Pool Branch, FMD, received 40 hours of professional driving instruction from a contracted Department of Transportation certified instructor.

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v. Allied began maintenance on the 5,000 induction units in the Headquarters Building. Each unit will be checked for proper heating and cooling, and inspected for signs of leakage and corrosion. Units will be numbered and labeled, and blueprints updated. It will take approximately one year to accomplish the project.

w. Facilities Management Division developed an employee message center for use in the Headquarters Building. The center provides employees with current information on events in the Headquarters building. Additional larger units are planned for the cafeterias and other entrances.

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x. In August, FMD personnel directed the delivery of three uninterruptible power systems (UPS), which involved approximately 72,000 pounds of material [redacted] to Headquarters. FMD, with assistance from DICON, scheduled and directed the delivery with United Rigging Company. The UPS system will be used to support OIT power requirements for new critical equipment.

y. Facilities Management Division converted the 3E and 4E corridor vending rooms to office space for the DDI. Each space houses workstations for three people.

z. Facilities Management Division invited proposals from 15 large engineering companies to perform a study of the main powerhouse systems. Upon completion of presentations and interviews, a panel ranked Syska and Hennessy the highest and a contract was awarded in the amount of \$195,000. The study will also address facility requirements when the New Headquarters Building is operative

aa. Three separate companies were awarded contracts to modernize and upgrade the Original Headquarters Building. Energy systems Engineering was awarded a \$90,000 contract to perform a heating, ventilating and air-conditioning study. PKP engineers was awarded a \$35,000 contract to reevaluate an energy conservation report which was prepared by V.V.K.R. in 1979. Summer Engineers was awarded a \$15,000 contract to develop a generic instrumentation loop for the standby chiller systems.

bb. Facilities Management Division managed the project for the 1D corridor renovation for the Exhibit Hall costing approximately \$144,045. Sliding panels were hung from supporting tracks, track lighting was installed, and because the entire ceiling was removed, dust barriers were placed at the ends of the corridor during the entire project.

cc. In April, Facilities Management Division arranged with the New Building Project Office to set up tours every two to three weeks of the New Headquarters Building for project officers and Allied personnel. These tours provide first-hand information on construction of a new building. To date 44 people have toured the new building and powerhouse.

dd. Facilities Management Division played an important role in the preparation for Hurricane Gloria last fall, the 1 November Cornerstone Laying Ceremonies, the Fighting Sixty-Ninth ceremonies and reception, the OSWR symposium for 500 members of the American Institute of Aeronautics and Astronautics, the meeting of the Council of American Ambassadors, and the Senator Barry Goldwater presentation and reception.

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ff. Significant accomplishments in the Facilities Management Division's Parking Program are as follows:

- A complete revalidation of carpools for the Headquarters compound was accomplished in March 1986. New policy was established for the VIP Lot in April making FMD the focal point to approve requests for VIP parking.
- Construction began on the East Road from the 123 Entrance to the Headquarters front entrance in April and was completed in July.
- South Lot construction began in April and was completed in August. New parking permits were issued.
- Northeast Entrance construction began 12 July and is scheduled for completion 15 October. North road construction from the George Washington Parkway to the Front Entrance was completed 19 September.
- North Lot construction, Lanes A through C, began 15 September and is scheduled for completion 6 October. The remainder of the North Lot is scheduled for completion the latter part of November.
- A Parking Coordinator's Officer was established 1 September for the convenience of all Agency employees.